November 20, 2025

The Rusk County Emergency Services District #1 met on this date at 7:11 p.m. with Board President David Burks presiding. Board Members present were Gloria Dooley and Jiffy Dukes. Board Members absent were Wayne Griffith. The meeting was opened with a prayer from Don Reynolds followed by the pledge to the American flag.

A roll call of departments present was recorded as follows: Carlisle, Church Hill, Crims Chapel, Eastside, Elderville, Garrison, Kilgore, Kilgore Rescue, Laneville, Mt. Enterprise, New London, New Salem, Overton, Reklaw and Tatum. Departments recorded as absent were: Texas Forest Service, Henderson and Rusk Co. Rescue.

Under Public Comments/Announcements: Board Treasurer Gloria Dooley reminded departments that if they received any direct requests for records regarding incidents, they should forward them to her so that the proper paperwork was filled out before responding; that all departments needed to be current in the RMS system to receive funding; and that training on gas monitors and TICs would be held on December 6th from 1:30-3:30 after which departments would receive their new gas monitors, TICs and SCBAs; Board Member Jiffy Dukes reported that he had received 32 requests for bid packages on the New Salem station; Carlisle VFD reminded everyone of the Pancakes with Santa event on December 6th at 9 a.m. and New Salem VFD reminded everyone of their annual Fish Fry on December 13th starting at 11 a.m.

The minutes of the previous meetings were then presented to the Board for their consideration and approval as emailed. On a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley, the minutes were approved as emailed with a unanimous vote of the Board.

The financial report was then presented to the Board for their consideration and approval by Board Administrative Assistant Dawn Taylor. She reported a beginning balance in the Sales and Use tax account in the amount of $3,673,252.51, with interest earned in the amount of $7,230.93, and one deposit in the amount of $738,928.67, for an ending balance in the amount of $4,412,181.18; the Obligations account showed a beginning balance in the amount of $307,367.78, with interest earned in the amount of $545.68, for an ending balance in the amount of $307,913.46; the General Money Market account showed a beginning balance in the amount of $1,653,426.92, with one transfer to checking in the amount of $650,000.00, and interest earned in the amount of $2,119.73, for an ending balance in the amount of $1,005,546.65; and the District's operations account showed a beginning balance in the amount of $470,023.75, and after disbursements and deposits, an ending balance in the amount of $358,837.53. Included with the report was a profit

Versus actual, current budget breakdown and department breakdown of funding. A motion to approve the report as presented was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The payment of bills was then presented to the Board for their consideration and approval by the Board Treasurer. All checks written were reviewed and as there were no questions, a motion to approve the payment of bills was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The next agenda item was to consider and possibly approve any revenue transfers among District Accounts. The Board Treasurer presented the report for the month of October. A motion to approve the report was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next item on the agenda was to consider and possibly approve monthly financial reports from the Districts VFDs. The Board Treasurer presented a summary report to the Board who had also received, via email, all of the reports from each department. A motion to approve the reports was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next agenda item was skipped as it was a quarterly report and would not be due until January.

The next agenda item was to consider and possibly approve communications/technology improvements and repairs in the District, including, but not limited to: purchase of a computer with 3 adapters at a cost not to exceed $1,000.00 on a motion made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes; MOA between the District and Christus EMS tabled on a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley; purchase of 10 mics for P25 radios on a motion made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes; and the purchase of security cameras for the Laneville tower site at a cost of approximately $300.00 on a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member David Burks. All motions passed with a unanimous vote of the Board.

The next agenda item was to consider and possibly approve reimbursement to the Church Hill VFD for a generator and installation as per their 2025 budget at a cost of $11,591.66. A motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board

Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next agenda item was to consider and possibly approve reimbursement to the Church Hill VFD for one set of PPE at a cost of $1,542.24. A motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The next agenda item was to consider and possibly approve bunker gear, helmets and TecGen gear under a possible grant at a cost of $26,309.02 contingent on department receiving grant. A motion to approve was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next agenda item was to consider and possibly approve a change order on the Laneville VFD brush truck in the amount of $41,458.62. The item was tabled as Board Member Jiffy Dukes would not be able to vote on the item and there would not be a quorum present to pass or deny the request.

The next agenda item was to consider and possibly approve reimbursement to the Mt. Enterprise VFD for repairs to brush truck CAFS in the amount of $2,470.82. A motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next agenda item was to consider and possibly approve any requests from the Rusk County Firefighters Association. The Association requested that the ESD pay for the food for the annual Firefighters Appreciation Banquet in 2026. A motion was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes, to approve the cost of the food and any additional assistance upon request. The motion passed with a unanimous vote of the Board.

The next agenda item was to consider and possibly approve a proposal from Mike Montgomery for consulting costs. After a review of the proposal a motion to approve was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board.

The next agenda item was to consider and possibly approve reimbursement to the Carlisle VFD for repairs to overhead doors at a cost of $1,160.00. The Board reviewed the repair invoice and a motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The next item on the agenda was to consider and possibly approve paying off a loan for a new generator for the Tatum VFD in the amount of $12,277.30. The department explained that their old generator had died and they took out a loan with the local bank to replace it. A motion to pay off the loan was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next item on the agenda was to consider, discuss and possibly approve a Mutual Aid Agreement with Cushing and Liberty-Looneyville VFDs. The Board discussed with Ms. Wheeler, Assistant Chief from the Cushing VFD, that while they had no problem with having an ILA drawn up, the Cushing VFD and Liberty-Looneyville VFD should first approach their ESD (Nacogdoches County ESD #2) as this type of agreement would be between the two ESDs covering the departments that, on occasion, provide mutual aid across county lines. The Board requested contact information so they could see if their ESD felt the need for an ILA to be put into place. A motion to table was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The last item on the agenda was discussion only on HB 4214. Board Secretary/Treasurer Gloria Dooley explained the new bill and requirements and informed the Board that she had filed the necessary report with the Comptrollers office on November 12th.

There being no further business to come before the Board at this time, a motion to adjourn was made by Board Member Jiffy Dukes, and duly seconded by Board Member David Burks. On a unanimous vote of the Board, the meeting was adjourned at 8:07 p.m.

_____ _____

Secretary President